

Retroactive Unlimited Sick Leave Request Form

The City provides unlimited paid sick leave to eligible employees in active status who participated in World Trade Center rescue, recovery and cleanup operations who have contracted 9/11 related illnesses.

For further details, please refer to [Personnel Service Bulletin 440-17 Unlimited Paid Sick Leave for Employees with 9/11 Related Illnesses](#).

Please fill out the form below with appropriate signatures and return to the Human Resources Department.

Employee Name: _____

Employee ID#: _____

Phone: _____

Email: _____

Department: _____

Supervisor: _____

Date(s) of Retroactive Unlimited Sick Leave Requested (employee must provide a valid doctor's notes relevant to each absence and attach it to this form):

Date of Retroactive Leave	Statement of what the leave was used for