



**Security Benefit Fund**  
 Of the  
**Uniformed EMT,S Paramedics & Fire Inspectors**  
**Of District Council 37 AFL=CIO**  
 150-39 14<sup>th</sup> Ave 2<sup>nd</sup> Fl Whitestone NY, 11357

## DEDICATED SICK LEAVE

The dedicated sick leave program allows a member to voluntarily donate sick leave or annual leave for use by a seriously ill/injured person who has been determined by the donor. Recipients may receive up to 180 days.

Recipients	<p>A) The recipient must require at least 30 continuous working days and must be supported by medical documentation.</p> <p>B) The recipient must have exhausted all annual leave, sick leave, comp time and sick leave advancement.</p> <p>C) The recipient must complete Form DP 2518- <a href="#">click here</a></p> <p>D) Medical documentation must be on physician letterhead. It must be signed and stamped. It must include a diagnosis and anticipated return to duty date.</p> <p>E) All documents sent to:            718 999 2165            Keep copies of all documents</p>
Donors	<p>Donors must complete Form DP2517 &amp; submit it to:</p> <p style="text-align: center;">Assistant Commissioner Human Resources            9 Metrotech Plaza            Brooklyn, N.Y.</p> <p>Note: A member with less than 10 years may only donate annual leave. There is no minimum length of service to donate annual leave. In order to donate sick leave a member must have a minimum of 10 years service and have a sick leave balance of 24 days.</p>