



FIRE DEPARTMENT • CITY OF NEW YORK

EMS Order No. 26 - Supplement 4

March 10, 2023



SCREENING EXAMINATION – PARAMEDIC BASIC PROGRAM

1. GENERAL INFORMATION - Paramedic Promotional Exam 1549

- 1.1 In order to be appointed to Paramedic from either of these Civil Service lists, a member must first obtain a valid New York State Department of Health Paramedic certification and a NYC REMAC certification. Once a member meets these requirements, an appointment to Paramedic may be considered.
- 1.2 All members may obtain the required certifications by successfully completing a NYS DOH Paramedic Basic Course through an approved NYS DOH Course Sponsor. There are many approved NYS DOH Course Sponsors and training locations throughout New York State and New York City. An updated list of locations can be found at <https://www.health.ny.gov/professionals/ems/pdf/csponsors.pdf>
- 1.3 The Bureau of Training, EMS Academy will be conducting screening examinations in order to fill seats in future Paramedic Basic Programs. Tentatively, there will be a September 2023 program and a February 2024 program.
- 1.4 In association with these programs, interested eligible candidates will be required to participate in a screening process. The screening will be offered at the Bureau of Training, EMS Academy (Building 325) at Fort Totten, on the dates and times listed:

Day	Date	Platoon Off	Times
Wednesday	March 15	A E G	1000 & 1700
Saturday	March 18	B F G	0900 & 1300
Sunday	March 19	C F G	0900 & 1300
Wednesday	March 22	A F H	1000 & 1700
Saturday	March 25	B E H	0900 & 1300
Sunday	March 26	B E H	0900 & 1300
Wednesday	March 29	A E G	1000 & 1700
Saturday	April 1	B F G	0900 & 1300
Sunday	April 2	B F G	0900 & 1300
Wednesday	April 5	C F H	1000 & 1700
Saturday	April 8	B E H	0900 & 1300
Wednesday	April 12	C E G	1000 & 1700
Saturday	April 15	A F G	0900 & 1300
Sunday	April 16	B F G	0900 & 1300
Wednesday	April 19	C F H	1000 & 1700
Saturday	April 22	A E H	0900 & 1300
Sunday	April 23	B E H	0900 & 1300
Wednesday	April 26	C E G	1000 & 1700
Saturday	April 29	A F G	0900 & 1300
Sunday	April 30	A F G	0900 & 1300
Wednesday	May 3	C F H	1000 & 1700

Saturday	May 6	A E H	0900 & 1300
Sunday	May 7	A E H	0900 & 1300
Wednesday	May 10	B E G	1000 & 1700
Saturday	May 13	A F G	0900 & 1300

Note: All candidates are required to present a **VALID FDNY ID CARD** for admittance into the screening.

1.5 Eligible candidates must attend the screening examination on their own time.

2. CRITERIA FOR ELIGIBILITY

2.1 The following **minimum** requirements shall be met to be considered for admission to the screening examination:

2.1.1 Have a valid New York State Department of Health EMT certification and permanent EMT Civil Service status is required.

Note: *Certified Paramedic members are ineligible for this screening. Those members who work for FDNY as an EMT, but possess a NYS DOH Paramedic Certification, as well as a NYC REMAC certification must apply for Paramedic Upgrade. See EMS OGP 104-11.*

2.1.2 Be currently employed by the New York City Fire Department and functioning in the title of EMS-EMT, EMS Lieutenant or EMS Captain.

2.1.3 For applicants serving as permanent EMTs, be a candidate on Paramedic Civil Service Promotion Exam number 1549.

2.1.4 In addition to the above criteria, eligible candidates must meet the following minimum requirements for consideration for **admission** to the Paramedic Basic Program.

- An overall annual performance evaluation rating of “Good” or better.
- A satisfactory patient care/disciplinary record.
- Be in a full-duty status at the time of calling and for the duration of the program.
- A satisfactory attendance record.
- A positive recommendation from their respective Commanding Officer (Captain) and their EMS Division Chief.
- Have a current New York State Department of Health EMT certification that is valid throughout the duration of the Paramedic Basic Program.

2.2 Upon successful completion of the screening examination and eligibility verification, members will be invited to participate in the FDNY sponsored Paramedic Basic Program, in Civil Service list number order.

2.3 Members who have previously participated in the screening examination and failed may register for this round of paramedic screening.

2.4 Members who have previously participated in the screening examinations and passed but have not taken a Paramedic Basic Program are not required to take the screening examination again.

3. EXAM ORIENTATION

- 3.1 To assist eligible candidates in preparing for the screening and program, an information manual will be made available by the Bureau of Training, EMS Academy and on the Learning Management System (LMS). These manuals will include an overview of the admissions process, program and all sections of the written examination (reading, math, & EMT knowledge). In addition, various study aids and preparation suggestions for the exam will also be available.
- 3.2 Eligible candidates who wish to receive a copy of the information manual may do so in person from the Bureau of Training, EMS Academy at Fort Totten between 0700 – 2300 hours, Monday – Friday. Information will also be available on the Learning Management System (LMS) Registration Screen titled “Reference Materials”. Though it is strongly recommended, eligible candidates are not required to obtain the information manual prior to registering or taking the screening examination.

4. EXAM REGISTRATION

- 4.1 Interested members who meet the eligibility requirements outlined in Section 2 of this supplement may register by logging into the Learning Management System and searching for Spring 2023 Paramedic Basic Screening.
- 4.2 Eligible candidates may only register for one (1) of the screening examination sessions. Each examination session will have a limited number of seats available. Reservations for the exam will be made on a first come-first serve basis.

5. FORGIVABLE LOAN AGREEMENT

- 5.1 Students accepted into the Paramedic Basic Program will be required to sign a forgivable loan agreement which includes a three (3) year commitment to work for the Department as a paramedic and/or paramedic certified officer.

By Order of: **Laura Kavanagh**, *Fire Commissioner*
John J. Hodgens, *Chief of Department*
Michael J. Fields, *Chief of EMS*